

Village of Indian Head Park
SPECIAL MEETING MINUTES
BOARD OF TRUSTEES
6pm Wednesday July 29, 2015

I) CALL TO ORDER & ROLL CALL -- MAYOR TOM HINSHAW

Mayor Tom Hinshaw convened the meeting at 6:15 p.m.

PRESENT

Mayor Tom Hinshaw

Trustee Rita Farrell Mayer (Arrived 6:30pm)

Trustee Heidi Lopez

Trustee Glenn Mann

Trustee Chris Metz

Trustee Brenda O'Laughlin

Trustee Amy Jo Wittenberg

ALSO PRESENT:

Interim Village Administrator Art Osten, Jr.

ABSENT:

Village Clerk Laurie Scheer

II) PLEDGE OF ALLEGIANCE

III) MAYOR'S REPORT

No report.

IV) BUSINESS

A. Process and Timetable for Hiring Village Administrator

Mayor Hinshaw briefly reviewed the remaining hiring steps which were to: interview 3 candidates tonight, interview 3 candidates tomorrow night, choose the top 2 or 3 candidates tomorrow night, authorize the Mayor to make an offer and negotiate a contract, approve the contract at the August 13 Board meeting, and have the new Administrator start as soon afterwards as practicable.

Administrator Osten added that the evaluation forms and questions were tools for their personal use before, during, between, and after the interviews.

V) EXECUTIVE SESSION

Trustee Metz moved, seconded by Trustee Mann, to close the Village Board meeting and move to Executive Session at 6:30 p.m. Motion carried by voice vote. (6-0-0).

A. Candidate Interviews

SEE EXECUTIVE SESSION MINUTES

B. Discussion

SEE EXECUTIVE SESSION MINUTES

Trustee Glenn moved, seconded by Trustee Wittenberg, to adjourn the Executive Session at 9:20 p.m. Motion carried by voice vote. (6-0-0).

VII) NEXT MEETING DATE & ADJOURNMENT

Mayor Hinshaw announced that the next meeting would be July 29 at 6pm.

There being no further discussion, Trustee Mayer moved, seconded by Trustee Wittenberg, to adjourn the Village Board meeting at 9:25 p.m. Motion carried by voice vote. (6-0-0).

Submitted by:

Art Osten, Jr., Interim Village Administrator/Recording Secretary